

PRELIMINARY.

ESTUHOME is a Female Student Residence for the period of the academic year that runs from September 1 to June 15, both inclusive, not being admissible male residents in this period or those other people who do not prove their status as students or their link with the university environment.

1. RESERVATION OF PLACE, DEPOSIT AND DOCUMENTATION

1.1 For the reservation of place and in concept of registration se will pay 200 euros to the moment formalize the registration.

If the future resident cancels her place before June 20, Estuhome will retain the 200 euros as a cancellation fee.

Residents of the entire course must deduct these 200 euros that they left as a signal in the payment of the month of January 2024 if they made the reservation before May 30.

1.2 Between June 10 and 20, the resident must pay a monthly deposit into the Estuhome account.

1.3 If the resident cancels her place from 10 July or modifies its duration, Estuhome will fully retain the deposit as cancellation fees, as well as the registration fee.

1.4 Until the 15th of June, Estuhome will only retain 125 euros as cancellation fees to those first-year students, who paid their tuition (20 euros) and must cancel their reserved place for a cause justified (selectivity not passed, has not been accepted in the university, etc.). The resident must provide a copy of the non-admission to info@estuhome.com.

1.5 The future resident must communicate in writing to Estuhome, the career and university to which she chooses to enter, before May 15, in order to request the refund of 125 euros.

1.6 The deposit will be returned at the end of the contracted period of residence, provided that no damage has been caused to the facilities, furniture, appliances, or any other element that is part of the Residence. An 80 euros penalty Fee will be added if the student loses the locker keys.

For the return of the deposit, it will be necessary for the resident student to return the keys to the room and safe that were given to her when formalizing the registration. If you do not do so, the amount of the expenses that the Residence could cause the lack of return of the keys will be deducted from the deposit.

The resident who was expelled from the residence for a serious misconduct will not be entitled to the return of the deposit that will remain in the possession of the residence as a penal clause.

If the resident anticipates her termination of the contract to the contracted period, Estuhome will retain her deposit.

1.7 Once the reservation is accepted by ESTUHOME, the student must send the following documentation:

- Proof of bank deposit of the deposit.
- Photocopy of the STUDENT's ID or passport and, if they are minors, of the person with parental authority.

- Contract signed in all its pages by the student and, in case of being a minor, by whoever holds parental authority.
- Photocopy of the Social Security card or medical insurance that protects the student's health care.

The above documents may be sent by email in which case they must provide the originals on the day of your entry into the Residence.

2. PAYMENTS, FEES, BONUSES AND CANCELLATIONS.

2.1 The payment of the amount of each of the monthly payments will be made in the first five days by direct debit in the current account:

Estuhome s.l.
ES 1201280075540100034086
BKBKESMMXXX

2.2 Prices academic course.

2.2.1 For stays of 10 months.

| Rooms | Only housing | Full board from Monday to Friday | Full board from Monday to Sunday |
|-----------------|-----------------|----------------------------------|----------------------------------|
| SUPERIOR SINGLE | 1.034 € / MONTH | 1.309 € / MONTH | 1.430 € / MONTH |
| STANDARD SINGLE | 935 € / MONTH | 1.210 € / MONTH | 1.331 € / MONTH |
| SUPERIOR DOUBLE | 924 € / MONTH | 1.188 € / MONTH | 1.309 € / MONTH |
| DOUBLE STANDARD | 748 € / MONTH | 1.012 € / MONTH | 1.133 € / MONTH |

Registrations of 10 months are exempt from registration.

2.2.2 For stays of at least 9 months: The 9-month contract will start on September 1 or 15. The month of January is billed as a whole month. See other options.

| Room | Only housing | Full board from Monday to Friday | Full board from Monday to Sunday |
|-----------------|-----------------|----------------------------------|----------------------------------|
| PREMIUM SINGLE | 1.084 € / MONTH | 1.359 € / MONTH | 1.480 € / MONTH |
| STANDARD SINGLE | 985 € / MONTH | 1.260 € / MONTH | 1.381 € / MONTH |
| PREMIUM DOUBLE | 974 € / MONTH | 1.238 € / MONTH | 1.359 € / MONTH |
| DOUBLE STANDARD | 798 € / MONTH | 1.062 € / MONTH | 1.183 € / MONTH |

Registrations made before May 10th, 2023 are exempt from registration (This discount applies only to residents full course).

2.2.3 Stays between 7 and 9 months have a supplement of 40€ on the prices in the table 2.2.2.

2.2.4 Stays between 4 and 7 months have a supplement of € 50 on the prices in the table 2.2.2.

2.2.5 Stays between 1 and 4 months have a supplement of € 80 on the prices in the table 2.2.2.

****10 % VAT INCLUDED****

2.3 For residents of the entire 10-month course, the following bonuses are established:

- Registrations of 10 months will be exempt from registration.

2.4 For residents of a minimum of 9 months, the following bonuses are established:

- Registrations prior to May 10, will be exempt from registration.
- For the brothers of our residents, 5% in the rate of each of them.
- For repeat residents there will be a bonus of 5%.

2.5 Payments shall be made monthly in the manner indicated in point 2.1. However, as a prompt payment, the following discounts will be made if the deposit is verified before September 5:

- For the payment of one semester in advance, the exemption in the registration and a discount of 3% on the rate will be applied.

2.6 The discounts are not cumulative and the resident will be able to choose the discount that suits her best.

2.7 In the case of early termination of the accommodation contract unilaterally or in the case of expulsion due to the commission of a fault that entails this sanction, the resident student will lose all the bonuses and discounts that have been applied to him in accordance with the previous points.

2.8 If the student requests the cancellation before the contracted period has elapsed, she must accept the loss of the deposit, as well as the loss of the bonuses she had for her original contract, and undertakes to pay the new updated rate.

If you do not communicate the cancellation of your contract 60 days in advance, you must pay an extra month, in addition to losing the deposit.

The foregoing will not apply if the student presents another who occupies her place in a maximum period of 10 days, as long as it is approved by the Residence for fulfilling the conditions established for admission.

From Estuhome, we cannot take care of the personal problems of each cancellation (abandonment career, illness, etc.) and that is why we strongly advise that you consider a cancellation insurance.

3. RULES OF COEXISTENCE

3.1 Resident students must behave, at all times, in accordance with the rules of good coexistence, education, respect and courtesy with respect to the rest of the residents and staff of the Residence.

3.2 The entrances and exits of the residence, as well as the permanence in its common areas, will be carried out with the greatest possible silence to respect the concentration for the study and rest of the rest of the residents.

3.3 Outside the rooms, residents must dress correctly and suitably groomed, not allowing themselves to remain in underwear, swimsuits, or similar garments.

3.4 Each resident in his room will refrain from producing noise that could disturb the rest of the residents, not being allowed the use with speaker of radio, television or any other electronic devices, and there must be the maximum silence from 23:00 hours until 9:00 hours the next day.

If a resident disturbs her classmates for excessive noise from 23.00, she will be expelled from Estuhome for a period of 3 days at first notice. In the second notice, she will be expelled for a week, and in the third the expulsion will be total losing the bonuses, discounts and bail.

In these cases, and if it is believed that it is appropriate, Estuhome can change the room to the student who makes the most noises.

3.5 The consumption of alcoholic beverages, tobacco and drugs is not allowed in the rooms and bathrooms or in the common areas of the Residence. You can only smoke on the solarium terrace in the place enabled for this purpose, taking care of the smoker or her guests not to cause damage to the facilities.

3.6 It is not allowed in the Residence that the residents are in a state of drunkenness or affected by the consumption of drugs, narcotics or similar. Failure to comply will be considered serious misconduct.

3.7 The use of physical or mental violence against other residents or employees of the Residence will be considered serious misconduct.

3.8 Any type of action that could be considered hazing is strictly prohibited, being considered a serious offense that will mean the immediate expulsion of the author from the Residence.

3.9 In the study room it is not allowed to speak or make noise or maintain attitudes that could be a nuisance to the rest of the residents or a contempt for their dignity.

3.10 Within normal limits, you can talk and make noises in the dining room on the sixth floor, on the solarium terrace and in the TV lounge located on the fifth floor.

3.11 It is forbidden to go up for lunch or dinner outside dining hours.

3.12 It is strictly forbidden to eat on the fifth-floor food and prepared meals that dirty and leave smells (pizza, hamburgers, Chinese food, etc.). Whoever wants to eat those foods ordered or bought outside the residence, will have to do it on the sixth floor and take care of lowering the garbage that has generated. Failure to comply with this rule will result in expulsion from residence for a period of 3 days.

3.13 Smoking is strictly prohibited on the fifth floor. You can only smoke on the terrace on the sixth floor. If a student breaks the rule, she will be expelled from Estuhome for 3 days. If at the end of your stay your room smells of tobacco, you will be retained 150 euros to repaint it.

3.14 Each resident must take care of their excess cardboard garbage and lower them to the specific container (boxes of Amazon, etc.). Our employees cannot do the proper recycling and we consider that there is very little effort that each one can make.

4. USE OF ROOMS AND GUESTS

4.1 It is not allowed for the rooms to be used by persons other than the resident who has it awarded. In the event that a resident would like to invite a female friend or relative to sleep, she should consult the residence administration about the availability of free rooms or extra beds.

The rate for guests is 45 euros per night in double room and 58 euros per night in single room and we also have an extra bed for 28 euros VAT included.

If the guest would like to make use of the lunch or dinner service, it will cost 10 euros (VAT included).

For the use of these services by the invited persons it will be necessary to notify the person in charge of the kitchen at least 24 hours in advance.

4.2 Residents may not duplicate the keys given to them or provide them to third parties. If it does so, it will be considered serious misconduct.

4.3 If the resident loses the keys, she must pay Estuhome 50 euros for the copy of a new set. If the resident loses the keys to the safe deposit box, she must pay the price of a new safe deposit box.

4.4 Nails or any other element that could damage the walls, furniture, doors and other furniture of the rooms may not be placed.

4.5 Residents' own heating appliances may not be used because of the danger they may pose.

4.6 Residents may have TV, radio and electronic devices in their rooms.

The Residence will provide the corresponding access to the internet network by means of WIFI.

They will not be able to carry out illegal downloads of the contents of the network.

4.7 No resident may remain in the room of another resident without the express permission of the latter.

4.8 Care shall be taken not to introduce or throw objects into the sinks of the toilets in the bathroom that are likely to cause traffic jams.

4.9 It is forbidden to keep any type of animal, domestic or wild, in the rooms or in any of the common areas of the Residence.

4.10 It is not allowed to light candles, incense or the use of any other system for the combustion of substances or perfumes.

4.11 Rooms and bathrooms must be kept in a good state of order to facilitate their cleanliness. If the resident has her door closed with the "do not disturb" when the cleaner goes to her room, her room will not be cleaned, and she will assume that the cleaner cannot pass at another time that day.

The resident must remove objects, books, clothes, etc. of the floor and the table to facilitate our employees the good cleaning of the room.

In no case can a room be more than 3 working days without being cleaned.

Once a week, the resident will be given a set of clean sheets and towels, and her bag of dirty clothes and used sheets will be picked up.

4.12 On the fifth floor, male visits are prohibited at any time. If the resident houses a man in her room, she can be expelled from the residence for a week, or permanently.

4.13 The maximum capacity of the solarium terrace is 25 people, so the residents will refrain from inviting friends to it if this capacity is exceeded.

You will not be able to organize parties or make excessive noise.

The study room will be for the exclusive use of the residents. The presence of guests will not be allowed in it.

4.14 The guests of the residents may not sit at the table during meal hours unless they have previously contracted the dining services.

The guests of the residents must leave the facilities of Estuhome at 22h.

4.15 The sixth floor will close at 22h.

On rare occasions, you can allow the stay on the terrace on Fridays and Saturdays until 24h. For this, it is necessary that the resident who requests it is responsible for the care of the facilities and undertakes to leave the terrace clean as it was found. Likewise, the resident who requests to stay on the terrace until 24.00, will be responsible with her deposit for the damages that may appear the next day.

The management reserves the right to decide if a resident loses her rights to enjoy the terrace with extraordinary hours if it considers that the resident does not make good use of it.

5. DINING ROOM

5.1 Residents who suffer from any type of allergy or food intolerance must communicate it in writing when they make the confirmation of the place, specifying the foods they cannot consume.

5.2 In order to facilitate the operation of the kitchen and the dining service, the residents will deliver weekly to the person in charge of the kitchen the hours in which they are expected to arrive at the dining room.

5.3 In the event that a resident is unable to attend the dining room on time, a picnic will be provided if she requests it 24 hours in advance.

5.4 The hours of the dining room are immovable and are indicated on the posters in the room.

- Breakfast from 7.00 to 10.00
- Meals from 13. 30 to 15.30
- Dinners from 20.00 to 21. 30

This schedule is immovable unless a student accredits a different university schedule, and you should talk about it with the governess to see what days she needs to eat sooner or later.

If for justified reasons the resident needs to have lunch or dinner later, her food will be left on a plate that she herself must heat in the microwave, but she must accept that at 22.00 they cannot attend to her.

5.5 On Saturday nights, Sundays and holidays, residents will have to organize their lunches and dinners. The Estuhome residence is committed to providing different menus that they can heat in the microwave.

The residents will then have to leave their dirty dishes and cutlery in the place provided for it and leave the table tidy and clean for their companions.

The monthly full board rate in the course is 396 euros VAT included from Monday to Sunday, and 275 euros VAT included from Monday to Friday.

The hiring of the pension complete only includes breakfast, lunch and dinner. Does not include snacks or dinners. Anyone who wants to hire snacks, should contact Estuhome to specify options and price. We also remind residents that they can use the fridges to store their purchases.

It is strictly forbidden to go to the dining room at night and eat breakfast the next day and therefore harm your companions. Whoever ignores this warning will not be able to enjoy the services of lunch and dinner dining the next day.

If any resident wants to change their full board contract during the course, they must notify Estuhome.

If any resident leaves the weekend meal in poor condition for the others or does not collaborate in collecting their dishes and cutlery, Estuhome has the right to change their full pension contract to Monday and Friday.

5.6 Residents who do not hire the dining service with Estuhome, can use the fridge on the 5th floor to store their food, as well as use the microwave and toaster free of charge, but we remind you that yogurts, fruits, cookies, olive oil, paper plates ... are for residents who do hire the full board plan.

6. COFFEE ROOM AND FRIDGE

6.1 On the fifth floor there is a coffee maker and a Tekel for use by all residents, who must provide themselves with the capsules they deem appropriate.

6.2 The residence has a refrigerator available to all residents.

7. LAUNDRY SERVICE

7.1 To facilitate the laundry service, residents must mark each garment they request to be cleaned and washed.

7.2 A distinction shall be made between light and dark clothing. If the garment is delicate, the governess must be notified.

7.3 The Residence is not responsible for the disappearance or deterioration of clothing after washing.

7.4 If a resident makes improper use of the bedding set, towels, and duvets of Estuhome, and leaves them with stains difficult to remove (by cleaning shoes, removing makeup, nail polish, etc.) you must take care of the dry-cleaning costs or buy new ones.

7.5 Weekly laundry services include:

- A set of bedding
- A set of towels
- 7 changes, 7 pairs socks, 7 bras
- 2 pajamas
- 7 T-shirt
- 4 jerseys
- 5 skirts and/or trousers

Extra washing machines can be hired for 12 euros.

8. DISCIPLINARY REGIME AND RESPONSIBILITY OF ESTUHOME

8.1 In the event that any act is committed that by this regulation is qualified as Seriously, the Residence will have the right to opt for the termination of the accommodation contract. In this case, within three days of the decision being made, the offender must vacate the room. It will proceed in the same way if an action will be carried out that according to the legislation could suppose the commission of a criminal act.

8.2 It will be comparable to a serious infraction when a resident has received three warnings for breaches that are not classified as serious in these Regulations. Once the three warnings have been made, the Residence Management will proceed in the manner indicated in the previous point.

8.3 The Residence Management reserves the right to communicate to the parents or other persons on whom the residents depend, any behavior or attitude that they observe and that could be dangerous or harmful to the interested party or to any of the companions.

8.4 In any case, ESTUHOME is not responsible for the personal or material damages that the residents may suffer due to the action of another resident, being the only one who must respond to the damages that it had caused.

9. AMENDMENT OF THE REGULATION

9.1 The Residence reserves the right to modify these regulations. Any modification that is carried out will be brought to the attention of the residents for compliance.

Residents will have a period of three days from the communication of the changes to opt terminate the accommodation contract. Once this period has elapsed, it cannot be resolved for this reason.

9.2 Residents may make suggestions to the Residence to introduce the modifications they deem appropriate and that are aimed at improving coexistence and the provision of services.

10. RENEWAL OF THE ACCOMMODATION CONTRACT.

10.1 From 1 February registration begins for the course and will be done in strict order. If any resident wants to renew their place, they must inform the address as soon as possible to ensure their room.

10.2 The Residence reserves the right to accept the application for renewal of the stay in attention to the circumstances that would have occurred during the course.

10.3 Residents who do not want to renew their rental agreement must make it easier to show their room to new potential residents for the coming course.

11. DATA PROTECTION

11.1 The residents and other contracting parties are informed that their personal data contained in the registration documents and accommodation contract will be incorporated into a computerized file whose ownership corresponds to ESTUHOME. The data will be processed by this company for the purposes of contracting and for the commercial promotion of the services they provide, considering that signing the accommodation contract implies consent to carry out such treatment.

11.2 Estuhome has surveillance cameras, and residents agree to be recorded for the exclusive use of Estuhome.

Estuhome residents should warn their friends and family that they may be recorded once they enter the building, and Estuhome may use this data.

11.3 The resident and other contracting parties are also informed of the possibility of exercising the rights of access, rectification, cancellation, and / or opposition, in relation to their personal data, which they must carry out in the email info@estuhome.com.

Estuhome S.L. is not responsible for the care and surveillance of minors during their stay in the residence, being obliged to comply with the provisions of the Internal Regulations of the same.